



Teaching During COVID-19

Safe and Healthy Classroom Action Plan

School: _____ Teacher: _____ Classroom: _____ Date of plan: _____

Establishing a safe and healthy classroom environment is a crucial component of teaching during the COVID-19 crisis. Use the considerations below to create an action plan for in-class instruction. Consider the following resources as you complete your action plan: public health guidance from state and local health authorities, guidance from your state's education department, and operational guidelines provided by your district and administrators.

General Health Precautions

| Complete? | Considerations | Action Plan |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <input type="checkbox"/> | Increased hand-washing Implement measures for frequent washing with soap and water and/or alcohol-based hand sanitizer | |
| <input type="checkbox"/> | Ensure social distancing Implement measures for minimizing extended close contact (less than 6 feet) and maintaining adequate distance between adults and/or students | |
| <input type="checkbox"/> | Limit co-mingling, establish cohorts Conduct activities and routines in small groups that remain together over time to avoid co-mingling of students | |



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General Health Precautions

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| <input type="checkbox"/> | Protective equipment Establish guidelines for using face coverings, face shields, gloves, and/or protective barriers | |
| <input type="checkbox"/> | Cleaning and disinfection Implement measures for increased cleaning and disinfection of classroom environment and materials, especially shared materials and high-touch surfaces | |
| <input type="checkbox"/> | Health screening for symptoms of illness Establish procedures for frequent health checks and/or screenings and protocols when symptoms are detected | |



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Classroom Environment, Staffing, and Set-Up

| Complete? | Considerations | Action Plan |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <input type="checkbox"/> | Classroom schedules Create weekly and daily staff schedules to reflect hybrid learning plan | |
| <input type="checkbox"/> | Desks, tables, and seating Arrange desks, tables, and seating to limit close contact between staff and/or students and to limit seat sharing | |
| <input type="checkbox"/> | Environmental arrangement Arrange furniture and dividers to establish learning spaces that address instructional needs as well as health and safety precautions; remove materials that are difficult to clean | |
| <input type="checkbox"/> | Limit shared materials Divide materials to limit sharing (e.g. individual PRT toy bins, separate reinforcers, separate independent work, individual writing and art materials, etc.); include a plan for materials from home | |



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| <input type="checkbox"/> | Hygiene stations Establish hygiene stations around the classroom for increased cleaning and hygiene (e.g. sanitizer, cleaning spray, wipes, gloves, etc.) | |
| <input type="checkbox"/> | 1:1 staffing Implement measures to limit exposure for students receiving 1:1 support (i.e. same staff member assigned as 1:1 support daily) | |
| <input type="checkbox"/> | Related service providers Create guidelines for related service providers to limit co-mingling and non-essential visits to the classroom (e.g. remote consultation options, working in cohorts, etc.) | |



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Routines

For all routines/activities: Consider which new routines you may need to teach to ensure physical distancing and safety guidelines as well as the visual supports you may need to help reinforce these new routines.

| Complete? | Considerations | Action Plan |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <input type="checkbox"/> | Arrival and departure Establish protocols for arrival and departure (e.g. staggered arrival and departure times, family drop-off, and/or busing plans) | |
| <input type="checkbox"/> | Circle and large group Arrange seating to maintain physical distance, create guidelines for staff support, limit shared materials, and hand hygiene | |
| <input type="checkbox"/> | Small group, rotations, and centers Arrange seating to maintain physical distance, establish cohorts, limit shared materials, and sanitize high-touch areas frequently | |
| <input type="checkbox"/> | Transitions Arrange placement of individual visual schedules, establish protocols for physical distancing between staff and/or students and for waiting and lining up | |



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|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <input type="checkbox"/> | Toileting, hand hygiene, and self-care Establish increased hygiene measures, consider toileting schedules | |
| <input type="checkbox"/> | Independent work Implement measures to limit shared materials and establish physical distancing | |
| <input type="checkbox"/> | Recess and movement activities Establish protocols for recess and outdoor play and guidelines for movement activities in the classroom | |
| <input type="checkbox"/> | Snack and mealtimes Implement measures to increase hand hygiene and limit sharing of foods; consider how staff can safely support students with feeding, AAC, etc. | |



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|--------------------------|----------------|-------------|
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |